



Board of Governors

Meeting

February 14, 2020

Ayamdigut Boardroom

Present: David Morrison (Chair), Chris Milner, Vera Holmes (Vice-Chair), Carol Geddes, Julia Salo, Judy Gingell, Jocelyn Curteanu, Tom Ullyett, Eric Jun Hyeok Kim, Ernie Prokopchuk, Karen Barnes (President) Shawn Allen, Kathleen Van Bibber

Staff: Janet Welch (VP Academic & Student Services), Bronwyn Hancock (Associate VP Research Development), Lacia Kinnear (Director of Governance and Strategic Initiatives), Tosh Southwick (VP Indigenous Engagement & Reconciliation), Fabi Naves (Executive Assistant), Janine Blain (Executive Assistant)

Guests: Minister of Education Honourable Tracy McPhee, Nicole Morgan Deputy Minister of Education, Erica Bourdon, Liz Bosely, Darlene Scurvey, Pearl Callaghan, Michelle Beckley

**YFN STUDENT
PRESENTATION
INTRODUCTION**

Students from the Yukon First Nations Arts Program presented to the Board of Governors.

INTRODUCTION

Minister McPhee and Deputy Minister Morgan joined the Board meeting to say that the Yukon University legislation was proclaimed Thursday, February 6th 2020, and with that a new Board Chair has been appointed by the Government: David Morrison.

REVIEW AGENDA

Agenda approved as presented.

**REVIEW MINUTES OF Dec
7th, 2019**

**MOVED by Chris Milner, SECONDED by Eric Kim
to approve the minutes from Dec 7th, 2019 as presented.
CARRIED.**

**FINANCE TRAINING –
BUDGET PRIMER**

VP University Services, Maggie Matear presented an overview on the draft budget for 2020-21.

REPORT FROM FARC

Chris Milner provided an update on the FARC meeting held February 14th, 2020.

Review Management Letter for previous fiscal & Management's Response to Letter

Manager of Financial Services presented highlights of the management letter for 2018-19 to FARC. The management letter was reviewed by management and the responses were provided to the committee for information.

Review preliminary budget for 2020-2021

The draft budget for 2020-21 was reviewed by FARC

Review 6 Month Forecast 2020

A preliminary 6-month forecast was provided for FARC to review. The forecast will be fine-tuned within the next three months, and funds will be reallocated as needed.

Review YC Student Financials

The Yukon College Student Union (YCSU) presented its financials to the FARC.

Reserve Funds (Proposed Policy Direction)

The Vice-President University Services updated FARC on the Capital Reserve fund.

Recommendation is that the FARC develop a Reserve Fund Policy which can then inform a discussion of a Reserve Fund Plan.

Risk Management

Pressures on Finance Staff

VP University Services updated FARC on the pressures on the finance team due to vacancies.

Pelly Crossing Trailer Accommodation Unit

A proposal was put forward to replace the staff housing trailer in Pelly Crossing.

**REPORT FROM HUMAN
RESOURCES COMMITTEE**

Tom Ullyett provided an update on the Human Resources Committee meeting held on Feb 14th, 2020

Emeritus Nomination

Decision:

MOVED by Tom Ullyett SECONDED by Vera Holms that the Board of Governors approves the awarding of President Emerita designation to Karen Barnes. CARRIED.

Chancellor Selection

Decision:

The HR Committee will conduct the chancellor selection process.

New Board Member Appointments

The HR Committee reviewed the analysis of the Board skills and competencies matrix to identify gaps within the Board of Governors membership.

Decision:

The HR Committee will seek nominations for new Board members.

**REPORT FROM
GOVERNANCE
COMMITTEE**

Vera Holmes provided an update on the Governance meeting held on February 14th, 2020.

Approve Honorary Credential Recipients

MOVED by Judy Gingell, SECONDED by Carol Geddes that the Board of Governors approve Dave

Joe and Audrey McLaughlin to be the recipients for the 2020 honorary degree. CARRIED.

Indigenization Principles

The approved indigenization principles have been laid out by a graphic designer providing 4 visual layout options.

Layout #3 of the approved Indigenization Principles will be printed, and option #1 will be placed in the Board of Governors website.

Board Governance

MOVED by Vera Holmes, SECONDED by Chris Milner that the Governance Committee recommends to the Board of Governors to add the following language to BOG-06 under the procedures section:

Policy Approval Process: Policies developed for or by the Board of Governors must initially be submitted to the Governance Committee, which will then consider the policy or redirect it to the appropriate committee; if redirected, the policy afterwards will return to the Governance Committee for consideration. Only upon the recommendation of the Governance Committee will the policy be forwarded to the Board of Governors for consideration and approval. **CARRIED.**

**PRESIDENT'S MID-POINT
WORKPLAN RESULTS**

As per the Board's annual planning cycle, the President presented the mid-point results of the 2019-20 workplan, which aligns with the strategic plan.

**BOARD MEETING DATES
2020-2021**

Proposed dates for Board and Committee meetings were brought forward to the Board for review and approval. The Board will discuss this further at the next meeting.

Action Item:

Executive Assistant to add 2020/21 Board Meeting dates to the April meeting agenda for discussion.

STUDENT SURVEY RESULTS

The Vice-President University Services and Vice-President Academic and Student Services provided brief information and analysis of the 2019-20 Student Survey.

BOARD TRAINING PLAN

The President confirmed the Board of Governors' on topics of interest related to their training plan.

CAMPUS LAND PLAN UPDATE

Vice-President of University Services presented an update on exploratory discussions related to student housing expansion in partnership with private sector developers.

Decision:

The Board of Governors endorses senior management's request to conduct some preliminary discussions with developers to identify potential options for expanding student housing, under the condition that these options align with the Campus Master Plan. This will allow us to collect information on costs and opportunities for partnerships, funding and innovative responses to student housing.

CHANCELLOR APPOINTMENT

HR Committee to bring forward to the Board of Governors in April recommendations on the Chancellor appointment.

MAY 2020 CELEBRATIONS

Board members will receive invitations to several different events related to May 2020, and logistics information will also be forwarded.

ENROLLEMENT REPORT 2019/20

VP Academic provided brief information on the enrollment report.

IN CAMERA SESSION

MOVED by Eric Kim, SECONDED by Carol Geddes to commence in camera session at 4:29 pm. CARRIED.

MOVED by, SECONDED by to close in camera session at 5:00pm. CARRIED.

ADJOURNMENT

Meeting was adjourned at 5:00 p.m.

SUMMARY OF ACTION ITEMS:

Action Items:

Executive Assistant to add 2020/21 Board Meeting dates to the April meeting agenda for discussion.